

MINUTES OF MEETING OF EXECUTIVE COUNCIL, NATIONAL ADVENTURE
FOUNDATION HELD AT 1130 HRS ON 19 DEC 2021
IN THE CONFERENCE HALL, INTERNATIONAL YOUTH HOSTEL,
5 NYAY MARG, CHANKYAPURI, NEW DELHI 110021

1. The following were present in the meeting: -

- (a) Lt Gen Raman Dhawan, AVSM,VSM**,ADC (Retd)-President- **In Chair**

Elected Members

- (b) Wg Cdr Sanjay Thapar (Retd)
- (c) Mrs Indu Talwar
- (d) Ms Anuja Sehgal
- (e) Kr KN Singh
- (f) Ms Bimla Negi Deoskar

Nominated Memebrrs

- (g) Col Kr Pratap Singh (Retd)
- (h) Col AC Talwar (Retd)
- (i) Mrs Suman Singh
- (j) Shri Ashok Dharmani
- (k) Col SK Nagpal (Retd)
- (l) Wg Cdr KK Verma (Retd) - Executive Director

2. The EC members who could not attend the meeting were granted leave of absence.

Absent Members

- (a) Lt Gen RK Gaur, PVSM (Retd)
- (b) Col Ravinder Nath (Retd)
- (c) Dr Sushma Bissa
- (d) Maj KS Dhami, SM (Retd)
- (e) Shri Avinash Deoskar
- (f) Capt KA Pillai (Retd)
- (g) Shri Gajpal Singh Rathore

- (h) Brig MP Yadav, VSM (Retd)
- (i) Gp Capt SS Puri (Retd)
- (j) Brig SK Bahl (Retd)

PRELIMINARIES

Welcome Address by President

3. The President **Lt Gen Raman Dhawan, AVSM, VSM**, ADC (Retd)** welcomed all Executive Council members for coming and attending the meeting.
4. President addressed the burning issues being faced by NAF –
 - a) **Financial Health of NAF** - The President informed all that NAF is passing through financial difficulties arising due to pandemic for last two years. Due to pandemic and other reasons, NAF couldn't get funds allotment from Ministry of Youth Affairs & Sports, Govt of India. In view of the financial situation, we must look at alternate means of revenue including at the state level. In addition to doing their activities, our Chapters should contact local colleges and corporates for adventure programs. HQ NAF will and can assist each Chapter for the same. He gave example of Chattisgarh, Uttrakhand and Tamilnadu Chapter who are taking initiatives. He requested EC members to suggest other revenue generating activities.
 - b) **Annual Subscription from Chapters.** In view of the Covid-19 pandemic, annual subscription for Chapters was reduced to 75 percent for the FY 2020-21 based on their category as per the Executive Council meeting held on 22 November 2021. Approximately one-third Chapters have paid their subscription for FY 2020-21. 10 Chapters have not paid for the FY 2020-2021. They are being requested to pay the subscriptions. The same 75 percent relief has been extended to FY 2021-22. We have received subscription from few chapters while subscriptions from others are still awaited. Directors' are being requested to take personal interest and give subscription on priority. Regular reminders are being sent to all.

- c) **CAG Audit.** It is good to inform that CAG audit which had been pending for last more than five years was finally carried out due to sincere efforts of NAF HQ. A compliance audit for FY 2015-16 to FY 2020-21 of National Adventure Foundation, Ministry of Youth Affairs & Sports was carried out by Auditors from office of the Directorate General of Audit (Home, Education & Skill Development), Indraprastha Estate, New Delhi 110002 from 23 Nov to 07 Dec 2021. There were no major points, however; five points likely to be raised by auditors are given below. These will be replied to in due course of time and the points will be closed.
- (i) Short deduction of depreciation amounting to Rs.1,57,343/- in FY 2020-21.
 - (ii) Inappropriate maintenance of annual accounts eg. Under-statement of liabilities and assets, difference in Fixed Deposits instruments, difference in accrued interest. These are procedural issues and will be resolved.
 - (iii) Irregularities in selection of beneficiaries by Chapters for conducting adventure activities.
 - (iv) Non-recovery of outstanding subscription fees amounting to Rs.7.53 lakh from FY 2015-16 to FY 2020-21 from Chapters.
 - (v) Irregular purchase of Zorb Ball amounting to Rs.70,000/- in the FY2015-16.
- d) **Closing of NAF Chapters-** Two chapters, Secundrabad and Mizoram were closed due to unresponsiveness. President requested all members to note these developments. He also informed all about the unlawful activities and unresponsiveness of Jammu Chapter. He informed them that the Chapter had refused to pay his dues since inception. In addition, he had made no contribution towards NAF activities. When he was reminded and finally given a Show Cause Notice as per procedure, he started threatening and started conducting a social-media campaign against NAF. He asked for suggestions and in response all members stated that ill-discipline is unacceptable and showed full confidence in President's action whatever is suitable. It was agreed unanimously that Jammu Chapter should be closed.

5. **End of Tenure of EC.** President informed members about the ending of their three years tenure for all elected and nominated members. He recalled the significant contribution

made by the EC members since last three years of their tenure with NAF. Their contribution was very important for smooth functioning of this organization and the comments, suggestion and guidance from members has been very valuable. He thanked them for their service and contribution to NAF. The election for the same is to be in AGM today.

6. The President thereafter asked the Executive Director **Wg Cdr KK Verma** to proceed with the Agenda Points.

CONDUCT OF PROCEEDINGS

Agenda Items

7. **Ratification of the Minutes of the Last Executive Meeting held on 11 Apr 2021.** **Wg Cdr KK Verma**, Executive Director NAF, requested that since the Minutes of the last Executive Council Meeting held on 11 Apr 2021, had been circulated to all Members of the last Executive Council and on which no comments had been received till date, be considered as ratified. **Minutes of EC Meeting were unanimously ratified by all present.**

8. **Report of Executive Director for the FY 2020-2021.** The Executive Director presented the report as attached at **Appendix 'A'**.

AGENDA POINTS

9. **Re-Appointment of the Present Chartered Accountant, Sri Raj K Sri & Co.** Appointment of the present CA, Sri Raj K Sri & Co for the Financial Year 2021-2022 was recommended since they had been performing very well during the past few years. **Wg Cdr Sanjay Thapar (Retd)** proposed that a new CA should be identified and appointed. He agreed to provide suitable help.

10. **Decision.** Appointment of present CA was approved and ratified unanimously till a new CA can be identified and appointed.

11. **NAF National HQ Balance Sheet and Audited Accounts for the FY 2020-21.**

The Balance Sheet and Accounts were approved unanimously by the EC Members present.

12. New Membership / Affiliation. Through various programmes like Rajasthan Adventure Day, National Adventure Day and NAF Day even in lockdown situation in last one year, NAF is proud to announce that 43 new life members were attracted and 04 Affiliates were made during this time.

<u>Year</u>	<u>Members added</u>	<u>Amount</u>
2016	24	120000
2017	10	50000
2018	18	90200
2019	24	120000
2020	16	80000
2021	43	219300

There is huge opportunity to make new members. Automation of membership has been completed on NAF website. Students, professionals and experts can become NAF member online and make payment through online app Razor Pay.

Points by the Council Members

13. EC members agreed and approved that funds in NAF FDs can be utilized for improving NAF visibility in the digital media. Engaging print media company and social media experts may be the step in right direction to give visibility to NAF.

14. Commendations

- (a) **Col Sudhir Nagpal (Retd)** had been playing a yeoman's role, both as the 'Editor of NAFER' as also in terms of conducting Amity & TCS Programmes. His contribution to the well-being and progress of the NAF was highly commendable. **Wg Cdr KK Verma (Retd)**, Executive Director had in a short period been able to get a grasp on the functioning of NAF. Audit and AGM were conducted well and in professional way.
- (b) The NAF Staff **Neelam Rawat, Mahesh Chand** and part time Accountant **Shri Madhukant Mishra** had also continued to perform in a dedicated and committed manner.

CONCLUSION

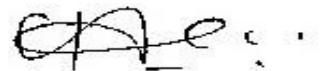
15. We all know that NAF has earned its name through very committed work; we all should try our best to ensure that it is maintained. The name of the organization can't be compromised. No unlawful activities will be acceptable.

16. The President asked for closer interaction with IMF, HMI, Bharat Scouts & Guides etc. Our Executive members should look for any such opportunity. He also requested EC members that suggestions, views and recommendations, as asked for in various matters, be sent so that functioning of the NAF can be improved. He also asked EC members to give donations and find donors to carry out adventure activities.

17. The meeting was brought to an end, with the Executive Director proposing a vote of thanks to the Chair and thanking all the members for attending the Meeting. He extended sincere thanks to all EC members especially **Kr K N Singh** and his team who came from Jaipur. He also thanked **Wg Cdr Sanjay Thapar (Retd)** to extend his property to be a NAF resource. He thanked President Lt Gen Raman Dhawan, AVSM, VSM**, ADC (Retd) for desired guidance.

18. The meeting was adjourned as there was no point.

Date: 27 Jan 2022



Wg Cdr KK Verma (Retd)
Executive Director

EXECUTIVE DIRECTOR'S ANNUAL REPORT
FOR THE FINANCIAL YEAR 2020 – 2021

1. It gives me great pleasure in sharing about NAF activities with NAF Members, the report for the period December 2020 to December 2021.

Progress Report

2. **Annual Subscription.** In view of the Covid-19 pandemic, as a onetime measure, annual subscription for Chapters was reduced to 75 percent for the year 2020 based on their category as per the decisions of last Executive Council meeting held on 22nd November 2021. Some chapters have paid Annual Subscription but some are still due. It is a pleasure to announce that approximately more than one-third Chapters have paid their subscription. Approximately 10 Chapters have not paid for the financial year 2020-2021. The same 75% relief has been extended to financial year 2021-22. We have received subscription from 4 chapters while subscription from others are still awaited.

3. **Ministry of Youth Affairs & Sports.**

(a) **FY 2020-21.** There is no allotment for FY 2020-21.

(b) **Submission of Proposals for the Financial Year 2021-22.** A meeting of President with Secretary, Ministry of Youth Affairs & Sports took place in July 2021. The Secretary agreed that proposals can be submitted physically which was submitted to Ministry on 09 July 2021. Subsequently a zoom meeting with Secretary took place. There was fruitful discussion and proposed National Youth Adventure Calendar 2021-22 which was submitted to Ministry on 31 Aug 2021. However, till date, no allotment has come from Ministry.

4. **Citizen Schemes.** NAF has continued to conduct programmes under these Schemes, the number of which had, relatively, gone down in the recent past due to COVID -19 from Mar 2020 onwards and the consequents to general economic slowdown. A few details of the major programmes conducted are as follows:-

- (a) **AMITY Programmes.** Amity Programmes for the academic sessions are conducted from Aug till May next year. However, due to lockdown no programmes have commenced as Institutions are closed due to COVID-19. A programme is being planned in the end December. Confirm letter for adventure activities has been received on 15 December 2021. NAF has replied as confirmation. Programme will be conducted by Mr Manoj Kumar Sharma on 22-23 Dec 2021 for MTC AIMC.
- (b) **All India Council for Technical Education (AICTE).** Demonstration was conducted at AICTE HQ on 15 Aug 2019. AICTE had given a good response. A letter was written from NAF side to all the Universities /Colleges affiliated to AICTE reminding them to encourage students to take part in Adventure activities. However, no response received due to COVID-19 and still it becomes difficult to connect because School and Colleges are in lockdown phase.
- (c) **Corporate Training – OBT.** M/s Acme India has planned for OBT on 22-23 Jan 2022. Advance payments have been received in 16 Mar 2021.

5. **Emerging Activities and Events.** We all have been passing through trying times since last one year. NAF is also not exceptional. With sudden change in top leaderships, NAF has tremendous challenges and opportunities. All our members need to be proactive to initiate and work on issues that will help NAF to revive, survive and prosper.

- (a) **Training & Certification.** As discussed during the Zoom meeting with Chapter Directors on 05 Feb 2021, HQ NAF has compiled data of experts in various adventure activities available with the Chapters. This data will enable us to identify/nominate Chapters as Training Centre for different kinds of adventure activities. This is the first step towards our vision of creating a training institute for adventure activities. Our websites will accordingly advertise the same and make them popular. We have interacted with the Chapter many times in last 6 months and compiling further steps. This will help us to create new revenue model for NAF and its Chapters. We seriously need volunteers from Chapters who can help compiling course module, syllabus & contents before launch of programme.

- (b) **Automation of Membership.** The new membership form is available on the NAF website. Those who wish to become life member of NAF can apply through our website. After filling all the details and making the payment, they can download their membership card. We shall have required check and balances for making new members.
- (c) **Rajasthan Adventure Day.** On 14 Feb 2021, NAF conducted the One-day programme at various Chapters of NAF on the First Death Anniversary of Mr Magan Bissa ji as Rajasthan Adventure Day (RAD). NAF Bikaner Chapter organised a day program on 14 Feb 2021 along with some other Chapters like Mumbai, Jharkhand, UP-II etc. **NAF President Lt Gen Raman Dhawan, AVSM, VSM*, ADC (Retd) inaugurated the one-day program through online mode.** Various Chapter Directors from across India gave a talk about their experiences with Mr Magan Bissa ji. They remembered the great contributions and professional competencies of Mr Magan Bissa Ji. The event was highly emotional and inspirational for all our members, affiliates and chapters.
- (d) **National Adventure Day.** On the occasions of birth anniversary of our founder Brig Gyan Singh, NAF has decided to celebrate one-month long programme starting from 12 March to 12 April 2021 at various locations of NAF Chapters as National Adventure Day. These were organized by our Chapters with vigor and enthusiasm.
- (e) **NAF Day.** NAF conducted 42nd anniversary on 06 Nov 2021 across the Country. We pledged to excel and do great for the people of India.

6. CAG Audit. A compliance audit for FY 2015-16 to FY 2020-21 of National Adventure Foundation, Ministry of Youth Affairs & Sports was carried out by Auditors from office of the Directorate General of Audit (Home, Education & Skill Development), Indraprastha Estate, New Delhi 110002 from 23 Nov to 07 Dec 2021.

The team consisted of 3 members;

- (a) Smt Ruchi Sinha, Senior Audit Officer,

- (b) Shri Ashutosh Kumar Thakur, Asst Audit Officer,
- (c) Mr Autl Jain, Supervisor.

There were a change in Senior Audit Officer. Mr Hazari Lal was deputed as Senior Audit Officer for concluding audit.

There were 5 major points raised by auditors :-

- (a) Short deduction of depreciation amounting to Rs.1,57,343/-
- (b) In appropriate maintenance of Annual accounts
- (c) Irregularities in selection of beneficiaries for conducting the activities.
- (d) Non-recover of outstanding subscription fees amounting to Rs.7.53 lakh
- (e) Irregular purchase of Zorb Ball amounting to Rs.70,000/-

Overall audit were conducted objectively & purposefully.

7. **New Membership /Affiliation.** Through various programmes like Rajasthan Adventure Day, National Adventure Day and NAF Day even in lockdown situation in last one year, NAF is proud to announce that 43 new life members were attracted and 04 Affiliates were made during this time.

<u>Year</u>	<u>Members added</u>	<u>Amount</u>
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2017	10	50000
2018	18	90200
2019	24	120000
2020	16	80000
2021	43	219300

8. **Membership/Affiliation Status.** As on date NAF has 394 Life Members and 21 affiliates club.


Wg Cdr KK Verma (Retd)
Executive Director

Dated : 17 Dec 2021